

American Planning Association

2010 FAICP Guidelines

Key Changes

When preparing a nomination package, please note that the guidelines have changed since the 2008 cycle. This document highlights the key changes to the guidelines; however, nominators should not rely on this list alone, and should carefully review the 2010 guidelines in their entirety.

1.0 Eligibility

- No key changes

2.0 Submission Requirements

- In 2.1, the number of copies has been reduced from seven to two
- In 2.2.2, the Nominator Endorsement Letter length has been increased from one to three pages
- In 2.2.4, Annotated Resume length has been reduced to 10 pages
- In 2.2.6, the 50 word statement has been increased to 100 words
- In 2.2.7, a new requirement – a nominee headshot – has been included. Please note the instructions for sending this, as it will be immediately separated from the nomination package and will not be viewed by the selection committee
- In 2.3, the processing fee is \$95.00
- In 2.4, all packages must be postmarked Tuesday, November 17, 2009

3.0 Roles & Responsibilities

- No key changes

4.0 Nomination Categories & Criteria

- For clarity, “Public/Community Service & Leadership” is now titled “Community Service & Leadership”.
- For clarity and balance, “Main Criteria for Judging” and “Specific Category Entry Requirements and Emphasis” have been updated for each nomination category (4.3, 4.4, 4.5, and 4.6). Nominators should review the 2010 guidelines in detail for the category of their nomination to ensure the nomination addresses the updated criteria and requirements.

5.0 Submission Content

- The key changes described in 2.0 are discussed in greater detail in this section.

6.0 Post-Submittal Processes

- No key changes

7.0 Frequently Asked Questions

- Additional clarifying statements have been added to 7.2, 7.5, and 7.6.
- Additional questions have been added as 7.7 and 7.8.